



TOP TO BOTTOM CHECKLIST

Client: Date/Time:

Address: Cleaner:

Kitchen

- Outside of all appliances cleaned and wiped
- Cabinet doors wiped down
- Ceiling fans dusted
- Counter tops cleaned
- Floors vacuumed and mopped
- Garbage emptied
- Inside microwave cleaned
- Sliding glass door cleaned
- Light fixtures dusted
- Sinks scrubbed
- Backsplashes cleaned
- Window sills dusted
- Baseboards wiped
- High dusting/cobwebs
- Spot clean windows
- Inside fridge cleaned
- Dust all blinds
- Move and clean under fridge/stove*
- Inside fridge*

Bathroom

- Cabinet doors wiped down
- Counter tops cleaned
- Backsplashes wiped
- Floors vacuumed and mopped
- Garbage emptied
- Light fixtures dusted
- Mirrors cleaned
- Sinks scrubbed
- Toilet scrubbed and disinfected
- Tile wiped down
- Tub/shower cleaned
- Baseboards wiped
- High dusting/cobwebs
- Dust all blinds
- Windowsills wiped
- Clean exhaust fan

Bedroom

- Beds made and linens changed if left out
- Carpets/hardwood vacuumed and mopped
- Floors washed
- Ceiling fan blades dusted
- Furniture dusted
- Garbage emptied
- Lamps and light fixtures dusted
- Mirrors and glass cleaned
- Pictures dusted
- Baseboards wiped
- Windowsills wiped
- High dusting/cobwebs
- Spot clean windows
- Dust all blinds
- Move and vacuum under any movable furniture*

Family Room, Dining Room, Living Room and Den

- Floors washed
- Carpets/hardwood vacuumed and mopped
- Surfaces dusted
- Ceiling blades dusted
- Light fixtures dusted
- Mirrors and glass cleaned
- Pictures dusted
- Couches vacuumed and wiped down
- Baseboards wiped
- Windowsills wiped
- High dusting/cobwebs
- Spot clean windows
- Pull out furniture and vacuumed*
- Dust all blinds

*Approval is needed for our maids to be able to move furniture/appliances. Clients need to ensure that their floor will NOT be scratched by us moving the furniture. If clients approve the moving of furniture/appliances and the floors are scratched, the client will be held liable for any damage and NOT Have it Maid.

Thank you for choosing Have it Maid Cleaning Services!